Beautiful Plains School Division

Expense Account

Name:	Date:
Address:	School:

Date	Destination	Purpose of Travel	Km (include return)

Total Kilometers= 0

Mileage 0 Km @ .45 per km = $0.00

Other Expenses: Meals, Registration, Hotel, etc.
(for G.S.T. purposes – please attach Registration & Expense receipts)

Total (Travel & Expense) $0.00

Claimant's Signature

Principal's Signature

Division's Signature

DIVISION OFFICE USE ONLY

Account No.	Amount	Account No.	Amount